

SARATOGA WATER DISTRICT  
ISLAND COUNTY WASHINGTON

Minutes for April 19, 2023 - Regular Meeting

MEETING PLACE

Baby Island Club, 3616 Saratoga Road, Langley WA

IN ATTENDANCE: Commissioners Keith Sorensen, Phil Prior and William Poss and Sandra Bodamer of King Water.

Absent: none

ALSO PRESENT: none

Meeting called to order at 7:05 pm by Commissioner Sorensen.

Commissioner Sorensen motioned the March 2023 meeting minutes be approved as written. Commissioner Prior seconded the motion. ***(Motion carried, unanimously approved and passed).***

Commissioner Prior motioned vouchers 25 through 30 and ETF 23-4 for the month of April 2023 in the total amount \$12,668.79 be approved (withholding payment on the DCG Inc. invoice of \$3145.69 for the arsenic treatment evaluation until a response is provided from DCG regarding the status of the review that began in January). Commissioner Sorensen seconded the motion. ***(Motion carried, unanimously approved and passed).*** Commissioner Poss will contact DCG tomorrow to inform and request an update ASAP.

Cash in the Operations Maintenance account as of March 31, 2023 was \$283,430.01. A balance of \$117,592.77 is being carried in the Reserve Fund. Both accounts are in the Island County Treasurer's Fund.

The balance due on water bills was -\$345.15 which includes past due accounts of (\$1852.36). A review of the past due accounts receivable was made and a discussion will be held next meeting on the action to be taken to get the balances collected.

**Manager's report**

- Sandra of King Water reported monthly quantity use normal for the season and quality testing data within regulatory parameters except arsenic at 10.3 ppb and February was at 10.2. Continued discussion of the arsenic treatment review by DCG Inc. below.

**Old Business**

Meeting minutes

- Continued discussion arsenic treatment system review by DCG Inc. No new info from DCG has been provided since an email from Robert Bennion dated March 13, 2023. Sandra reported recent conversations with DCG regarding possibly removing the media and replacing it after processing. However she said that would be more labor intensive than remove and replace with new media. Discussed potential benefits of new media and time frame to obtain. Sandra assumed DCG was in contact with the Board. Commissioners are very concerned the system remains out of compliance and have not been advised by DCG. Matter tabled.
- Sandra reported the air compressor has been checked by an electrician and needs parts which have been ordered and will be available in about 2 weeks.
- Continued discussion of the valve replacement at Reservoir/Saratoga Roads. King will pave the apron when the soil/gravel is drier.
- Continued discussion of the Cross Connection Survey. Sandra still working to connect with to non-responsive customers. Matter tabled.
- Continued discussing the purchase of backup propane tank. Per Sandra Skagit Farmer Supply has been to the site to check conditions before installations and installation date is not scheduled yet. Matter tabled.
- Continued discussing the revised water system maps received from DCG. Commissioner Prior reported requested changes were made with some minor discrepancies remaining. Matter tabled.
- Continued discussions on the draft Small Water System Management Plan (SWSMP) by DCG. Per DCG the Plan has been sent to the DOH. Commissioner Poss picked up copies from DCG and provided to the Commissioners. Commissioner Poss suggested we review for any final edits to be included when DOH has their likely comments/requested edits. Commissioner Poss also suggested we review the Short Lived Asset Component Inventory and Assessment table for discussion of action items in coming year. Matter tabled.
- Continued discussion of lock for pump house door. Commissioner Sorensen reported the locks were replaced with same key set.
- Continued discussion about the current interest rates on Operations/Maintenance Fund and Reserve accounts. Commissioner Poss reported emailed information from the County Treasurer in regards to the Treasurer's Investment Pool (ICTIP) program. Per the Treasurer our Reserve fund is invested in the pool with a current interest rate of 1.678%. Funds in the Operations/Maintenance account do not earn interest at this time. Discussion of moving additional funds from the Operations/Maintenance account to the Reserve to earn

interest. We understand the funds in either account are available whenever needed and no penalty to withdraw. King Water will draft a Resolution to move \$100,000 from the Operations/Maintenance account to the Reserve account for consideration at the May meeting. Matter tabled.

- Continued discussions about setting up a District website. Commissioner Prior noted he would investigate options and report. Matter tabled.
- Continued discussions to develop an email contact list and method to send. King Water noted they will include a request for email contact from customers to develop an emergency email contact list. Matter tabled.
- Sandra reported the Consumer Confidence Report for 2022 will be provided by end of April for review. Matter tabled.
- King Water reported they will send out a notice regarding the annual system flushing May 16 and 17 and will place the sandwich boards.

#### **New Business:**

- Brenda with King Water forwarded a request for information about the District and system infrastructure from the Water and Sewer Risk Management Pool to develop the 2023-24 policy year renewal. Information was completed at the meeting and Sandra noted King Water will finish the paperwork and submit to the Insurance Pool.
- Commissioner Poss inquired about the Annual PRV inspection. Sandra noted it is scheduled for the fall. Matter tabled.
- Commissioner Prior noted alders leaning over the access road. He will contact Fair Trade for possible removal. Matter tabled.

#### **Correspondence:**

- Commissioner Poss reported inquiry from a customer about rainwater catchment and incentives or grants for barrels or other methods. Commissioner Poss researched the matter with Island County Health and the State Department of Health and no such program of grants of funding was found. Potential benefits to the District in reducing costs to pump/treat and distribute water appear to be extremely minimal.
- Letter received from Island County Auditor dated April 4, 2023 regarding upcoming election and the Voters Pamphlet/Administration Rules. Commissioner Sorensen's position is up for election this year and filing is in May.

**Audience Participation:**

None

Commissioner Sorensen motioned that the meeting be adjourned at 8:45. Commissioner Prior seconded the motion. (***Motion carried, unanimously approved and passed***)

Commissioner Sorensen, President \_\_\_\_\_

Commissioner Poss - Secretary \_\_\_\_\_

Commissioner Prior – Treasurer \_\_\_\_\_