

SARATOGA WATER DISTRICT  
ISLAND COUNTY WASHINGTON  
Minutes for June 21, 2023 - Regular Meeting

MEETING PLACE

Baby Island Club, 3616 Saratoga Road, Langley WA

IN ATTENDANCE: Commissioners Keith Sorensen, Phil Prior and William Poss and Brenda Bowman for Sandra Bodamer of King Water.

Absent: Sandra Bodamer (sick)

ALSO PRESENT: none

Meeting called to order at 7:04 pm by Commissioner Sorensen.

Commissioner Sorensen motioned the May 2023 meeting minutes be approved as written. Commissioner Prior seconded the motion. *(Motion carried, unanimously approved and passed).*

Commissioner Poss motioned vouchers 37 through 44 and ETF 23-6 for the month of June 2023 in the total amount \$14,020.16 be approved. Commissioner Sorensen seconded the motion. *(Motion carried, unanimously approved and passed).*

Cash in the Operations Maintenance account as of May 30, 2023 was \$280,715.65. A balance of \$117,998.77 is being carried in the Reserve Fund. Both accounts are in the Island County Treasurer's Fund.

The balance due on water bills was \$146.27 which includes past due accounts of (\$580.84). A review of the past due accounts receivable was made and a discussion will be held next meeting on the action to be taken to get the balances collected.

**Manager's report**

- Brenda reported monthly quantity use normal for the season (May was warmer than normal) and quality testing data within regulatory parameters except arsenic test data not yet available for June. Continued discussion of the arsenic treatment review by DCG Inc. as described below.

**Old Business**

- Continued discussion arsenic treatment system review by DCG Inc. Sandra emailed a summary of the status of King Water actions to implement the recommendations presented by DCG/Watershed in their Memorandum dated May

Meeting minutes

15, 2023. Sandra reported that unfortunately the supplier of the arsenic media (ATEC) does not have it in stock but is on order and expecting shipment towards the end of July. Sandra reported earlier that a new type of filter media is not recommended by DCG/Watershed as it would require changes to various settings. Sandra said they will try a “pot perm soak” to rejuvenate the media hopefully to see a short term improvement. Matter tabled.

- Sandra reported the air compressor has not been repaired yet as electrician (Jerry Beck) is awaiting parts. She noted per DCG/Watershed the smaller loaner compressor is adequately sized and functioning to provide design backwash.
- Given Sandra’s absence no further discussion of the Cross Connection Survey. Matter tabled.
- Continued discussion of the backup propane tank. Skagit Farmer Supply has filled the tank.
- Continued discussions on the Small Water System Management Plan (SWSMP) by DCG. A Plan review by the WA Department of Health was sent to Commissioner Sorensen on June 20 with the invoice for plan review by DOH. Given the recent receipt of the DOH review, a discussion will be made at the next meeting. Matter tabled.
- Given the absence of Sandra, a review the Short Lived Asset Component Inventory and Assessment table for discussion of action items in coming year is tabled.
- Given the absence of Sandra, the Board asked Brenda to discuss with Sandra the Consumer Confidence Report for 2022 (which needs to be submitted by June 30) and send a draft for Commissioners to consider. Commissioners asked that she make sure not to miss the deadline. Matter tabled.
- Continued discussion about the current interest rates on Operations/Maintenance Fund and Reserve accounts. Brenda provided Resolution 23-2 to transfer \$100,000 from Operations to the Reserve (interest paying) Account. Commissioner Poss motioned that Resolution 23-2 be approved. Commissioner Prior seconded the motion. ***(Motion carried, unanimously approved and passed)***.
- Continued discussion about setting up a District website. Matter tabled.
- Continued discussion about setting up credit card payment system. Commissioner Prior reported staff at the software company was on maternity leave and will follow up. Matter tabled.
- Continued discussions to develop a customer email contact list. Brenda noted

that King Water can include a request to members to participate in the next billing. Matter tabled.

- Continued discussion about paving access apron onto Reservoir Road at Saratoga Roads. Brenda to remind Sandra about scheduling while material is dry. Matter tabled.
- Commissioner Prior reported the quarterly vegetation management by Fair Trade completed yesterday and noted alders leaning over the access road. He will contact Fair Trade for possible removal. Matter tabled.

**New Business:**

- Commissioner Sorensen reported that 6 copies of the ATEC system operations manual should be available and will inquire about obtaining a copy for review. Matter tabled.
- Commissioner Poss reported the recent Whidbey Island Water Association meeting was attended by Sandra and Barbara Summers of Northwest Natural Water. Barbara noted many King Water customer contracts are very old and out of date and will need to be updated.

**Correspondence:**

- None.

**Audience Participation:** None

Commissioner Sorensen motioned that the meeting be adjourned at 8:45. Commissioner Prior seconded the motion. (***Motion carried, unanimously approved and passed***)

Commissioner Sorensen, President \_\_\_\_\_

Commissioner Poss - Secretary \_\_\_\_\_

Commissioner Prior – Treasurer \_\_\_\_\_