

SARATOGA WATER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes for March 15, 2023 - Regular Meeting

MEETING PLACE

Baby Island Club, 3616 Saratoga Road, Langley WA

IN ATTENDANCE: Commissioners Keith Sorensen, Phil Prior and William Poss (remote) and Sandra Bodamer of King Water.

Absent: none

ALSO PRESENT: none

Meeting called to order at 7:15 pm by Commissioner Sorensen.

Commissioner Prior motioned the February 2023 meeting minutes be approved as written. Commissioner Sorensen seconded the motion. *(Motion carried, unanimously approved and passed).*

Commissioner Sorensen motioned vouchers 16 through 24 and ETF 23-3 for the month of March 2023 in the total amount \$6,364.38 be approved as presented. Commissioner Prior seconded the motion. *(Motion carried, unanimously approved and passed).*

Cash in the Operations Maintenance account as of January 31, 2023 was \$273,960.88. A balance of \$117,283.41 is being carried in the Reserve Fund. Both accounts are in the Island County Treasurer's Fund.

The balance due on water bills was \$14,542.26 which includes past due accounts of (\$128.94). A review of the past due accounts receivable was made and a discussion will be held next meeting on the action to be taken to get the balances collected.

Manager's report

- Sandra of King Water reported monthly quantity use normal for the season and quality testing data within regulatory parameters except arsenic at 11.8 ppb with a 12 month running average of 10.4. Continued discussion arsenic treatment review by DCG Inc. below.
- Sandra reported the preparation of the Consumer Confidence Report found that water loss data shows a gain rather than any loss. She reported that data may be resulting from an older well meter and staff would check and look at possible replacement.

Old Business

- Continued discussion arsenic treatment review by DCG Inc. A summary of pending action and preliminary analysis was provided via email from DCG dated March 13, 2023 (attached). Results of testing and further analysis/review to be completed soon. Matter tabled.
- Continued discussion of replacing the two non-functioning main line valves at Reservoir Road near Saratoga Road. Sandra scheduled crew for March 22-23 and sent a notice to all customers advising of the water shut off and will place sandwich board signs on roadways the Friday before. Matter tabled.
- Continued discussion of the Cross Connection Survey. Sandra noted 3-4 letters to be sent to non-responsive customers. Matter tabled.
- Continued discussing the chlorine shed completion. Commissioner Prior reported that DCG engineer looked it over at last site visit and recommended a low vent and a high fan. Matter tabled.
- Continued discussing the purchase of backup propane tank. Per Sandra Skagit Farmer Supply to needs to check site conditions before installations and date is scheduled for March 16. Matter tabled.
- Commissioner Prior reported revised water system maps received from DCG. Requested changes were made with some minor discrepancies remaining. Matter tabled.
- Continued discussions on the draft Small Water System Management Plan (SWSMP) by DCG. Per recent email from DCG the Plan is nearly complete pending some information requested it will be sent to the DOH by weeks end. Commissioner Sorensen will contact DCG to discuss the timing of the submittal to the Department of Health. Matter tabled.
- Continued discussion of lock for pump house door. Commissioner Sorensen reported the locks will be replaced with same key set soon. Matter tabled.
- Continued discussion about the current interest rates on Maintenance Fund and Reserve account. Brenda with King Water provided information from the County Treasurer in regards to the Treasurer's Investment Pool (ICTIP) program however actual rates not provided yet. Matter tabled.
- Continued discussions about setting up a District website. Discussion but no action at this time. Matter tabled.

New Business:

- Commissioner Prior reported 4 tires left along Reservoir Road. King Water reported they are not theirs and will pick them up for delivery to the Coupeville dump.

Correspondence:

- Commissioner Poss reported contact from a customer about the economic impacts to water system shut downs on his short term rental property. Other Commissioners received calls from him as well. Commissioner Prior suggested the annual flushing could be scheduled on the third Tuesday and Wednesday of each year so those with rental properties can plan accordingly. Sandra agreed that can be accommodated and notice will be sent to all customers. It is noted that unexpected or very short notice system service interruptions can occasionally occur for unexpected or emergency repairs. Commissioner Poss will respond to the concerned customer.

Audience Participation:

None

Commissioner Sorensen motioned that the meeting be adjourned at 8:35. Commissioner Prior seconded the motion. (*Motion carried, unanimously approved and passed*)

Commissioner Sorensen, President _____

Commissioner Poss - Secretary _____

Commissioner Prior – Treasurer _____