

SARATOGA WATER DISTRICT
ISLAND COUNTY WASHINGTON

Minutes for October 15, 2025 - Regular Meeting
MEETING PLACE

Baby Island Club, 3616 Saratoga Road, Langley WA

IN ATTENDANCE: Commissioners Keith Sorensen, Phil Prior and William Poss (remote)

Absent: none

ALSO PRESENT: none

Meeting called to order at 7:08 pm by Commissioner Sorensen.

Commissioner Sorensen motioned that the September 2025 meeting minutes be approved as written. Commissioner Prior seconded the motion. **(Motion carried, unanimously approved and passed).**

Commissioner Poss reported that he advised Devin Geiger of NWNWS that the August checks still haven't been received. Plus, there were no checks issued for the commissioners pay in August as the amounts were not reflected on the excel spreadsheet sent to Island County. Also, our vendor, D Square has sent another bill indicating we are past due. Awaiting response from Devin as of meeting date.

Commissioner Poss motioned October vouchers 135-139 and ETF 25-10 for the month of October 2025 in the total amount \$9,071.01.18 be approved. Commissioner Sorensen seconded the motion. **(Motion carried, unanimously approved and passed).**

Cash in the Operations Maintenance account as of September 30, 2025 was reported as \$108,677.81. Reserve Funds, including the reserve CD as of September 30, 2025 was reported as \$230,707.28. All accounts are managed by the Island County Treasurer.

Accounts Receivable, the balance due on water bills and the past due amount were not provided prior to the meeting and will be requested from NWNWS. Therefore, a review of the past due accounts receivable was not made.

Old Business-Operations

- **King/NWNWS asked to comment on** arsenic treatment system a we haven't seen a test result since 10.6 on July 21. Per Joanne Skaar testing is continuing weekly and lab revising email list/system. Commissioner Poss has reached out to the lab multiple times and not had any response yet. NWNWS Jessica Per-Meeting minutes

ryman, Compliance Officer, has also been trying to get the data. Matter tabled.

- **King/NWNWS asked for response to Board questions after the September meeting about the** replacement of two frozen valves on McKay Road. Per Joanne Skaar: “*No, the valves have not been changed out. We were waiting for approval on the estimate sent over. See attached to for the estimate again. The costs on the estimate are the hard costs*”. Commissioners agreed (as was agreed in September) to delay this project until early 2026 as other issues need to be addressed and it will be less busy and less impacts to residents. Until then the project questions from September will be resent to NWNWS. Matter tabled.
- **King/NWNWS asked for clarification on** inspection and topping off the ATEC media tanks: Per Joanne Skaar: “*Josh was incorrect in his terminology, Nik confirmed that the media was used from the stock onsite and it was about a ¼ of the bag. Nik cannot remember the exact name of the media that is onsite, but it was the media used when the filtration system was brought online*”. Commissioner Sorensen inquired for clarity on which tanks were low and by how much. Said questions will be forwarded to NWNWS. Matter tabled
- **King/NWNWS provided a bid to** pressure wash lower both reservoir exterior and repaint reservoir markings? Per Joanne Skaar: “*Please see estimate*”. Commissioners reviewed estimate for cleaning/power wash lower portions of reservoirs and repainting the markings for \$2,232. Commissioner Poss motioned the cleaning/power wash lower portions of reservoirs and repainting the markings for \$2,232 be approved. Commissioner Sorensen seconded the motion. (*Motion carried, unanimously approved and passed*).

Old Business Commissioner update:

- Commissioners discussion of a possible Supervisory Control and Data Acquisition (SCADA) system and reviewed proposal provided by Facet. Commissioner Sorensen to request info on a time and materials and not to exceed contract. No info from Facet yet. Matter tabled
- Commissioner discussion of an electrical contractor to install a chlorine shed fan and switch and lighting. Commissioner Poss contacted J Beck who said he can be at the site Monday the 13th. Commissioner Sorensen will check in at the site and Commissioner Poss to follow up with J Beck. Matter tabled.
- Commissioner Sorensen noted he has the parts needed for the floor drain ands will complete the plumbing connections soon. Matter tabled.
- Continued discussion of well pump inspection and maintenance-Commissioner Sorensen waiting for reply from Facet. Matter tabled.

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- Tabled discussion of tagging fire hydrants.
- Continued discussion of Fair-Trade bid on the tree work to remove leaning alder over well house/electrical transformer box. Commissioner Poss reported the check for invoice payment has not been received to date and Fair Trade will hold on additional work until payment received. Matter tabled.
- Continued discussion of South Whidbey Fire Department report on recent exercising hydrants. Commissioner Prior found three companies that can do the maintenance work on the hydrants and will reach out to see if they can come out to do the work. Matter tabled.
- Commissioner Poss reported from the Whidbey Island Water Systems Association meeting that the County is considering new requirements for Franchise holders that would include methods of demonstrating leakage preventions and monitoring. Commissioner Poss will continue to review the matter and will advise the board if action needed or if comment to the County is recommended. Matter tabled.
- Commissioner Poss reported he will ask NWNWS for an updated Accounts Receivable Report to review for next meeting. Matter tabled.
- Commissioner Prior reported the humidifiers replacement filters have been installed.
- Commissioner Prior reported no new information from the owners of the boathouse who may want a water meter/service and believe they paid the connection fee in 1991 but never had a meter installed. Matter tabled.
- Continued discussion of the Lead and Copper sampling. Test results were provided by NWNWS. Given a one 14page report with each home results included NWNWS recommended not to send the report as DOH will contact any home and the district if there is an exceedance of an MCL. Commissioner Poss reported he could not determine if there were any exceedance from the report as no MCL noted for each test. Matter tabled.

New Business

- Commissioner Prior reported customer 20172 contacted NWNWS regarding and excessively high bill. Commissioner Poss will contact NWNWS to see about having staff check the meter and the recent meter box installation and advise the customer. Matter tabled.

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- Discussion of recent home construction on Morning Glory Lane and whether a hook up fee paid and meter installed. Commissioner Poss said he will investigate and reach out to the owner. Matter tabled.

Correspondence

none

Audience Participation: None

Commissioner Sorensen motioned that the meeting be adjourned at 8:00. Commissioner Poss seconded the motion. (***Motion carried, unanimously approved and passed***)

Commissioner Sorensen, President _____

Commissioner Poss - Secretary _____

Commissioner Prior – Treasurer _____