

SARATOGA WATER DISTRICT
ISLAND COUNTY WASHINGTON

Minutes for February 18, 2026 - Regular Meeting

MEETING PLACE

Baby Island Club, 3616 Saratoga Road, Langley WA

IN ATTENDANCE: Commissioners Keith Sorensen, Phil Prior and William Poss

Absent: none

ALSO PRESENT: none

Meeting called to order at 7:02 pm by Commissioner Sorensen.

Commissioner Poss motioned that the January 2026 meeting minutes be approved as written. Commissioner Sorensen seconded the motion. *(Motion carried, unanimously approved and passed).*

Commissioner Poss motioned vouchers 1-5 (and added reimbursement of \$80.56 for Commissioner Sorensen purchase of lock for pump house door and an invoice of \$4360 for Cato Co) and ETF 26-02 for the month of February 2026 in the total amount \$17,853.96 be approved. Commissioner Sorensen seconded the motion. *(Motion carried, unanimously approved and passed).*

Cash in the Operations Maintenance account as of January 31, 2026 was reported as \$125,728.49. Reserve Funds, including the reserve CD as of December 31, 2025 was reported as \$220,519.95. All accounts are managed by the Island County Treasurer.

An Accounts Receivable Report dated February 17, 2026 was provided indicating the balance due on water bills and past due amounts. No action on late accounts was made at this time as pending reported action by Devin Geiger of NWNWS. Commissioner Prior will research an attorney to assist with lien filing process.

Old Business-Operations

- **King/NWNWS comment on arsenic treatment system.** Per Joanne Skaar: “*Josh will be reaching out to Jerry Beck to come out upon approval from the board to investigate the compressor at the water system. Currently the compressor there is on loan from NWNWS*”. Commissioner Poss to contact Northwest Pump who serviced the compressor and installed a new motor last year. Matter tabled.

- **King/NWNWS comment** on booster pump leak repair and chemical pump replacement projects? Per Joanne Skaar: *“the booster pump leak repair has been corrected. The pressure manifold was the issue, and it has been replaced. The chemical pumps are onsite and awaiting installation. Josh has been on location at another water system during construction”*.
- **King/NWNWS comment** on recent coliform test correction? Per Joanne Skaar: *“ was a simple mistake, the operator simply mixed up the addresses while filling out the chain of custody. Jess is working with the lab on getting the addresses corrected. Matter tabled.*
- **King/NWNWS report** on hydrant inspection/testing project? Per Joanne Skaar: *“ still have a few more to do, but so far nothing seem out of the ordinary and the hydrants tested are working with appropriate flow. Commissioner Poss will follow up with NWNWS. Matter tabled.*
- **King/NWNWS comment** on 2026 Sanitary Survey schedule. Per Joanne Skaar: *“ SWD is not on the Sanitary Survey list we received from Island County DOH. Commissioner Poss will follow up with Island County DOH as last survey in 2021 noted next one due in 2026. Matter tabled.*

Old Business Commissioner update:

- Commissioner Sorensen reported he will install the new dehumidifier soon. Matter tabled.
- Commissioner Poss update on Cato Co re: removal of hazard tree removal near pump house. Work completed and well done.
- Commissioner discussion of a possible Supervisory Control and Data Acquisition (SCADA) system. Discussed meeting with Robert Benion of FACET. Commissioner Prior recommended contacting the company that sells the systems to see if they will come out to provide recommendations and bid. Matter tabled.
- Discussion of recent electrical issues at pump house as reported by Jerry Beck and Josh with NWNWS (high voltage spikes, kickbacks etc.). A report from J Beck was requested but not received to date. Matter tabled.
- Discussion of need for new generator service contractor as Square not available. Matter tabled.
- Continued discussion of replacement of two frozen valves on McKay Road. The bid is reflective of the one valve set we already paid for in the June 2025. Updated estimate of \$10,601 was provided in January. Commissioner Prior motioned the proposal by NWNWS at \$10,601 approved for installation in the fall (as NWNWS noted very busy in March) and it will be less intrusive in the fall with requested

acquisition of parts soon. Commissioner Sorensen seconded the motion. (*Motion carried, unanimously approved and passed*).

- Discussion of booster pump repair as the estimate came in after last meeting and NWNWS was asked to move forward to expedite repairs.

Commissioner Prior motioned NWNWS estimate of \$3453 for booster pump repair be approved. Commissioner Sorensen seconded the motion. (*Motion carried, unanimously approved and passed*).

- Discussion of post office box being replace with physical mailbox on Saratoga road. Commissioner Prior reported he has discussed and obtained approval from the USPS for the location near Reservoir Road and will obtain a mailbox and post for installation. Matter tabled.
- Discussion of a new generator service provide. Commissioner Sorensen will re-search. Matter tabled.

New Business

Discussion of flushing schedule for this year. As last year we prefer mid week in early May to minimize disruption. Commissioner Poss will request May 12 -13 be scheduled and will investigate easier signage to place on the roads. Matter tabled.

Correspondence

- Discussion of reported request to NWNWS for refund of balance on an account when property was sold last year. Apparently the funds were not adjusted via escrow. No action as this appears to be a matter between seller, buyer and escrow company.
- Discussion of request from County Treasurer for approve a Resolution establishing an Investment Officer for 2026. Using the provide form, Commissioner Poss motioned to approve Resolution 2026-1 designating Commissioner Prior as Investment Officer for 2026. (*Motion carried, unanimously approved and passed*)

Audience Participation: None

Commissioner Sorensen motioned that the meeting be adjourned at 8:12. Commissioner Poss seconded the motion. (*Motion carried, unanimously approved and passed*)

Commissioner Sorensen, President



Commissioner Poss - Secretary



Saratoga Water District

Commissioner Prior – Treasurer Philip Prior

Meeting minutes