

SARATOGA WATER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes for June 17, 2026 - Regular Meeting
MEETING PLACE

Baby Island Club, 3616 Saratoga Road, Langley WA

IN ATTENDANCE: Commissioners Keith Sorensen, Phil Prior and William Poss

Absent: none

ALSO PRESENT: none

Meeting called to order at 7:03 pm by Commissioner Poss.

Commissioner Poss motioned that the May 2026 meeting minutes be approved as written. Commissioner Prior seconded the motion. (***Motion carried, unanimously approved and passed***).

Commissioner Poss motioned vouchers 26-31 and ETF 26-06 for the month of June 2026 in the total amount \$14,149.59 be approved. Commissioner Prior seconded the motion. (***Motion carried, unanimously approved and passed***).

Cash in the Operations Maintenance account as of May 31, 2026 was reported as \$138,483.70. Reserve Funds, including the reserve CD was reported as \$223,094.25. All accounts are managed by the Island County Treasurer.

An Accounts Receivable Report was reviewed and Commissioners discussed how to address past due accounts. Commissioner Prior has initiated discussion with a Freeland attorney and information will be reviewed once provided.

Old Business-Operations

No comments were received from NWNWS regarding the below agenda items before the meeting. However comments as noted below were received afterwards.

- **King/NWNWS-comment regarding** cost of recent meter installation-3784 Morning Glory(Page). Per Joanne: “\$309.96is the cost of the meter installation”.
- **King/NWNWS status of** reservoir stenciling, reservoir No. 1 tank gauge replacement. Per Joanne: “We are looking to get this on the schedule and complete it no later than September 30, 2026”
- **King/NWNWS status of** Sanitary Survey schedule or results. Per Joanne: “We are currently waiting to schedule sanitary surveys until after we have on-boarded some staff members before scheduling sanitary surveys”.
- **King/NWNWS comment on** hydrant 28 repairs or servicing the increase pressure

Meeting minutes

and flow rates. Per Joanne: *“Per Nik Fuller on the last agenda question”*.

- **King/NWNWS** estimate for meter/service for boathouse 3695 Gull Place. Per Joanne: *“We can send someone out to research what is needed to install a meter and service connection at 3695 Gull Place.”*
- **King/NWNWS comment on** submittal of WUE and CCR reports? Per Joanne: *“Jess has been in contact with you regarding the report and she will be adding the additional language for 2025 arsenic per your email from this afternoon on 06.22.2026. The report will be filed by the deadline of July 1, 2026. How would you like the report to go out”*.

Old Business Commissioner update:

- Commissioner Prior continuing research an attorney to inform on the lien filing process. Matter tabled.
- The booster pump house humidifier is in error code (EO9) and will need attention. Commissioner Sorensen to investigate a fix. Matter tabled.
- Commissioner discussion of a Supervisory Control and Data Acquisition (SCADA) system. NWNWS reported two systems use a SCAD. Commissioner Sorensen reached out to the two systems and will follow up. Matter tabled.
- Discussion of the new mailbox at Reservoir Road/Saratoga Road. Forwarding of mail has been requested of the Post Office. Commissioner Poss will confirm if the letter received at the new box from USPS needs attention. Matter tabled.
- Commissioner Poss reported J Beck will do initial generator service on July 8.
- Discussion of pump house heater repair or replacement. Given high cost of repair by J Beck Commissioner Prior suggested an oil filled heater and Commissioner Sorensen will investigate cost of a ductless heat pump. Matter tabled.
- Commissioners discussed the recent flushing and wondered about which hydrants or blow offs were opened. We will ask for a plan next year to identify and consider exercising all the hydrants. Matter tabled.

New Business

- Commissioner Poss reported on his inquiry with Sami Postma (who created our website and email system) about creating a web based email list where customers can be notified if they want to join a list. She emailed three options to consider. Commissioners will review and consider at July meeting. Matter tabled.

Correspondence: none except letter from USPS re: PO Box mail forwarding.

Audience Participation: none

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Commissioner Poss motioned that the meeting be adjourned at 8:05. Commissioner Sorensen seconded the motion. (***Motion carried, unanimously approved and passed***)

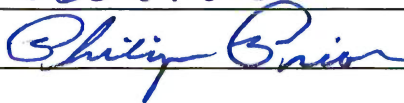
Commissioner Sorensen, President

Handwritten signature of Commissioner Sorensen in black ink, written over a horizontal line.

Commissioner Poss - Secretary

Handwritten signature of Commissioner Poss in blue ink, written over a horizontal line.

Commissioner Prior – Treasurer

Handwritten signature of Commissioner Prior in blue ink, written over a horizontal line.

