

SARATOGA WATER DISTRICT
ISLAND COUNTY WASHINGTON

Minutes for July 15, 2026 - Regular Meeting

MEETING PLACE

Baby Island Club, 3616 Saratoga Road, Langley WA

IN ATTENDANCE: Commissioners Keith Sorensen, Phil Prior and William Poss

Absent: none

ALSO PRESENT: none

Meeting called to order at 7:00 pm by Commissioner Sorensen.

Commissioner Poss motioned that the June 2026 meeting minutes be approved as written. Commissioner Prior seconded the motion. (***Motion carried, unanimously approved and passed***).

Commissioner Poss motioned vouchers 32-35 and ETF 26-07 for the month of July 2026 in the total amount \$6,041.30 be approved. Commissioner Prior seconded the motion. (***Motion carried, unanimously approved and passed***).

Cash in the Operations Maintenance account as of June30, 2026 was reported as \$131,044.31. Reserve Funds, including the reserve CD was reported as \$223,634.94. All accounts are managed by the Island County Treasurer.

An Accounts Receivable Report was reviewed and Commissioners discussed how to address past due accounts. Commissioner Prior has been investigating an attorney and information will be reviewed once provided.

Old Business-Operations

Comments as noted below were received from NWNW:

- **King/NWNWS-comment regarding arsenic treatment system deficiencies:**
“The operator has increased the ferric from 20% to 25% and increased the delivery rate at the pump for ferric to enter the system. I spoke with Robert Bennion of Facet, and he is going to come out next week to work with Tony to see if the adjustments are working and if further adjustments need to be made. Robert will come out at our expense and not at the water system’s expense”. Also discussed report from operator that the ferric mixer motor was unplugged and only plugged in when batching. We understand the District engineer has been advised and will reach out to NWNWS for review. Commissioners discussed possible system repairs timeframe and when to send notice to our customers. If not to be fixed soon

we will post on the website. Matter tabled.

- **King/NWNWS status of Sanitary Survey schedule:** *"I have still not heard from Joe Barbee on when he is available to come out for the Sanitary Survey. I have left him several messages and a couple of emails. I have an email scheduled to go out tomorrow afternoon requesting a date and time that works for his schedule."* Matter tabled.
- **King/NWNWS estimate for meter/service for boathouse 3695 Gull Place.** Per Joanne: *"It does not appear that the previous operator prepared an estimate for this project. I will have the operator take a look at the situation and make a list of parts so we can generate an estimate for the board members. My apologies this was not handled prior to the meeting for July."*

Old Business Commissioner update:

- Commissioner Prior continuing research an attorney to inform on the lien filing process. Matter tabled.
- Commissioner discussion of a Supervisory Control and Data Acquisition (SCADA) system. Commissioner Sorensen reached out to Scatchett Head Water District for a possible meeting to discuss their systems. Matter tabled.
- Discussion of the new mailbox at Reservoir Road/Saratoga Road. Forwarding of mail has been requested of the Post Office. Commissioner Sorensen reports the mail is being delivered to the new box.
- Discussed report on the generator service by J Beck on July 8. Recommended items: Flush the coolant and replace it, new spark plug, new radiator cap, new distributor cap and rotor. Estimated cost including the service done already done, would be between \$1100 and \$1200. Commissioner Prior motioned the generator work be approved. Commissioner Sorensen seconded the motion. ***(Motion carried, unanimously approved and passed)***.
- Discussion of pump house heater repair or replacement. Given high cost of repair by J Beck Commissioner Prior suggested an oil filled heater and Commissioner Sorensen will investigate cost of a ductless heat pump. Commissioner Poss will ask Robert Benion for ideas. Matter tabled.
- Discussed meter installation at 3784 Morning Glory Lane. Per Joanne Skaar the meter installation cost was \$309.96 therefore he is entitled to a refund of \$1000 as he paid a \$2000 deposit previously. Commissioner Poss will advise NWNWS to provide refund.
- Discussed hydrant 28 at well site. Given proximity to reservoirs the hydrant is anticipated to provide adequate flow if needed.

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- Commissioner Poss reported the WUE and CCR reports were posted on website June 30 and have been submitted and mailed to all customers.
- Commissioner Poss reported on his inquiry with Sami Postma (who created our website and email system) about creating a web-based email list where customers can be notified if they want to join a list. She emailed three options to consider. Commissioners reviewed and agreed to move forward with best system. Matter tabled

New Business

- Discussed McKay valve replacement project that was previously approved for fall 2026. Commissioner Poss will follow up with NWNWS to confirm scheduling. Matter tabled.

Correspondence: none except email from Auditor regarding cyber security.

Audience Participation: none

Commissioner Poss motioned that the meeting be adjourned at 8:15. Commissioner Sorensen seconded the motion. (***Motion carried, unanimously approved and passed***)

Commissioner Sorensen, President

Commissioner Poss - Secretary

Commissioner Prior – Treasurer

